

2024

ONLINE KEEPER PORTFOLIO



Blanca Del Toro

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Hey, I'm Blanca

I'm the proud owner of Online Keeper! I'm in the business of helping business owners refocus on their craft. I am a personal finance enthusiast turned certified Booker with a passion to help people succeed.

I provide you with the peace of mind that your business financials are in good hands by consistently providing quality results. Finances can be tricky and heavy load on you mind and shoulders. I provide a relief to you by lifting that off your shoulders so you can refocus on what you do best. i.e. Refocus on your craft and run your business!

Connect with me!

BLANCA DEL TORO
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My Services

Getting started

We'll meet to discuss the type of business and accounting system you have, I'll start or take over a QuickBooks file, and I'll organize and input existing transactions to current date.

Clean-up

If your books need to be organized, I'll review and reconcile your company's records to ensure accuracy and consistency.

Ongoing support

As a monthly, ongoing service, I'll download and categorize company monthly transactions into QuickBooks. I'll email a monthly financial statement to you so you can see how things look. We'll have monthly correspondence regarding financial status, and I'll serve as a liaison between you and your accountant throughout the year.

Optional Add-ons

These services include invoicing, bill pay, and income categorization.

Services not offered

These include legal business advice, tax preparation, manual payroll, or on-site bookkeeping



Client Reviews



“Blanca’s expense record tracking service has been a lifesaver! She makes the process incredibly easy and keeps my financial records organized with minimal effort on my end. I love how she tracks my spending in real time and provides clear reports that help with budgeting and financial planning. Highly recommend Blanca for anyone looking for a reliable and professional way to manage their expenses

— **Dar Win**



“Blanca Provided everything she said she would and more. Trying to run a small business and managing your own bookkeeping is a sure fire way to keep you up through the night. Let Blanca give you peace of mind and get some of your waking hours back. During our initial interaction she asked what my “why” was. She is confident intelligent and most of all she cares!

— **Kris Robertson**



“I’ve had a fantastic experience with Blanca for my bookkeeping needs. She is organized, detail-oriented, and always on top of everything. Her expertise has made managing my finances much easier, allowing me to focus on growing my business. I appreciate her responsiveness and the clarity she brings to my financial records.. Highly recommend Blanca to anyone in need of reliable bookkeeping services!

— **King Ching**



P r i c i n g

GETTING
STARTED
\$150

ONGOING
BOOKS
\$300/MO.

ADD ON
SERVICES
VARIES

Meet to discuss type of business and accounting system

Start or take over QuickBooks file

Organize & input existing transactions to current date

Download & categorize monthly transactions into QuickBooks

Email monthly financial statements to client

Monthly correspondence regarding financial status

Serve as liaison between client & accountant throughout year

Optional add-ons include invoicing, bill pay, income categorization, etc.



WORK WITH ME

READY TO GET YOUR BOOKS
ORGANIZED?

STEP ONE

Book a discovery call with me so we can determine if we'll be a good fit to work together.

STEP TWO

We'll determine the right package for you, a timeline for getting started, and create a workflow for setting up the systems

STEP THREE

Questions? just send me a quick email at
onlinekeeper94@gmail.com